

SCOTT COUNTY VIRGINIA SCHOOLS

Phone: 276-386-6118 Fax: 276-386-2684 <http://scott.k12.va.us>



Board Meeting Agenda (Regular Meeting)

Date: June 7, 2016 (Tuesday) Time: 6:30 p.m.

Location: Scott County School Board Office
340 East Jackson Street, Gate City, VA 24251

1. Call To Order at 6:30 p.m.
2. Moment of Silence/*Pledge of Allegiance*
3. Items to Add to Agenda/Approval of Agenda
4. Approval of Minutes: May 3, 2016 Regular Board Meeting
May 17, 2016 Special Board Meeting
5. Approval of Claims
6. Presentation from Rye Cove Little League
7. Public Comment
8. Superintendent's Report
 - A. Approval of Signatures in Absence of Superintendent
 - B. Approval of Grant Applications
 - C. Approval of Head Start Self-Assessment Results - Program Year 2015-2016
 - D. Approval of Head Start Employee List for July 1, 2016 – June 30, 2017
 - E. Approval of Head Start Grant Number 03CH3469/2 COLA
 - F. Approval of Head Start Financial Report for April, 2016
 - G. Approval of Grade 12 Mathematics Capstone Course for 2016-2017
 - H. Approval of Partnership with Southern Appalachian Mountains Food Buying Co-operative (SAM) and Extension of Current Contract for Food & Supplies
 - I. Approval of VPSA Technology Resolution
 - J. Approval of Revised Guidelines for "Out of Season" Athletics
 - K. Nomination of School Board Member for VSBA Advocate for Education Award
 - L. Building Services Update
9. Closed Meeting: Motion to Enter (Specify Items)
10. Motion to Return to Regular Meeting & Certify Closed Meeting
11. Items by Supervisor of Personnel/Student Services – Jason Smith
 - A. Overnight Field Trips
 - C. Personnel
12. Board Member Comments
13. Adjourn

2015-16 SCHOOL BUDGET CLOSE OUT MEETING: Scott County School Board Office—6:30 p.m., Thursday, June 23, 2016

NEXT REGULAR MEETING: Scott County School Board Office – 6:30 p.m., Tuesday, July 5, 2016

DRAFT
SCOTT COUNTY SCHOOL BOARD
MINUTES OF REGULAR MEETING TUESDAY, MAY 3, 2016

The Scott County School Board met for a regular meeting on Tuesday, May 3, 2016, at the Scott County Career & Technical Center in Gate City, Virginia, with the following members present:

William "Bill" R. Quillen, Jr., Chairman
 L. Stephen "Steve" Sallee, Jr., Vice Chairman
 Linda D. Gillenwater
 Larry L. Horton
 Gail L. McConnell
 David M. Templeton

ABSENT:

OTHERS PRESENT: John I. Ferguson, Superintendent; Jason Smith, Supervisor of Personnel; K.C. Linkous, Clerk Of The Board/Human Resource Manager; Beverly Stidham, Deputy Clerk/Purchasing Agent; Will Sturgill, School Board Attorney; Robert Sallee, Supervisor of Building Services; Kathy Musick, Virginia Professional Educators Representative; Ramona Russell, Teaching Assistant; Brenda Robinette, Supervisor of Special Education; Amanda Clark, Heritage TV; Patricia Whitley, Scott County Education Association; Nancy Godsey, Citizen; Lisa Taylor, Citizen; Ralph Quesinberry, Supervisor of Career & Technical; Steve Taylor, Teacher/Assistant Principal, SCCTC; Melanie McMurray, Teacher/FCCLA Sponsor; Rhonda Kilgore, Teacher; Justin Seaver, Teacher; Annette Parker, Teacher; Boone Gibson, Teacher; Jamie Perry, Teacher; Debbie Kilgore & Beverly Musick, Teachers/FCCLA Sponsors, Tim & Shannon Pillion, Parents; Allie Pillion, Student Forensics; Mike Lane, Principal GCHS; Marci Gore, Kingsport Times-News; Lisa McCarty, Scott County Virginia Star; Chip Beaty, Mountain Empire Older Citizens; Mitchell Cassell, Student GCHS FCCLA; Roger Cassel, Parent; Katy Richardson, student GCHS; Janet Sweet, Parent; Ashley Vermillion, Erin Gibson, Bryanna Rhoton, Brooklyn Hensley, Cole Shelton, Kert Gibson, Michael Calhoun – GCHS FCCLA Members; Kressa Johnson, GCHS FCCLA Member; Connie Johnson, Parent; Krista Laney, Dalton Sawyer, SCCTC FCCLA Members; Christopher Akers, GCHS New Football Coach/Teacher; Scott Vermillion, GCHS Head Boys Basketball Coach; Chris Fugate; GCHS Assistant Boys Basketball Coach and GCHS Boys Basketball Team: Cooper Garrett, John-Reed Barnes, Zac Ervin, Hunter Collier, Mac McClung, Nick Qualls, John Fansler, Drew Vermilion, Chandler Pendleton, Isaac Salyer.

CALL TO ORDER/MOMENT OF SILENCE/PEDGE OF ALLEGIANCE: Chairman Quillen called the meeting to order at 6:30 p.m. The audience observed a moment of silence and Mr. Sallee led in citing the *Pledge of Allegiance*.

ITEMS TO ADD TO AGENDA: Chairman Quillen stated that under Superintendent's Report, an item needs to be added: (E) New Hire for Gate City High School.

APPROVAL OF AGENDA: On a motion by Mr. Horton seconded by Mr. McConnell, all members voting aye, the Board approved the agenda with the addition of Item E.

APPROVAL OF APRIL 5, 2016 REGULAR MEETING MINUTES: On a motion by Mr. Templeton, seconded by Mr. Sallee, all members voting aye, the Board approved the April 5, 2016 Regular Meeting Minutes as presented.

APPROVAL OF APRIL 12, 2016 SPECIAL MEETING MINUTES: On a motion by Mr. Horton, seconded by Ms. Gillenwater, all members voting aye, the Board approved the April 12, 2016 Special Meeting Minutes as presented.

APPROVAL OF CLAIMS: On a motion by Mr. Horton, seconded by Mr. Templeton, all members voting aye, the Board approved claims as follows

School Operating Fund invoices & payroll in the amount of \$000,000.00 as shown by warrants #8117674-11111 & electronic payroll direct deposit in the amount of \$ 0,000,000.00 & electronic payroll tax deposits in the amount of \$000,000.00. Cafeteria Fund invoices & payroll in the amount of \$00,000.00 as shown by warrants #1017205-11111 & electronic payroll direct deposit in the amount of \$00,000.00 &

electronic payroll tax deposit in the amount of \$00,000.00. Head Start invoices & payroll totaling \$48,694.78 as shown by warrants #13983-14032 (13982 adjusted entry; 14017, 14019-14022, 14025 voided).

RECOGNITION OF SPORTS PROGRAMS, FORENSICS, CAREER & TECHNICAL AND FCCLA STATE LEVEL PARTICIPANTS: Superintendent Ferguson recognized students who participated in Region and State Level competitions in Forensics, FCCLA and Career & Technical.

Allie Pillion – Forensics (Storytelling); 2016 Clinch Mountain Conference Champion, Region 2A West Champion and 2A VHSL State Champion.

Melanie McMurray – SCC&TC Family & Consumer Science Instructor

Dalton Sawyer & Krista Laney – Illustrated Talk - Silver Medal & 2nd Place & Advancing to Nationals

Ashley Vermillion & Erin Gibson – Life Event Planning - Silver Medal & 4th Place & \$500 scholarship each from Sullivan University.

Debbie Kilgore & Beverly Musick – Gate City High School FCCLA Instructors

Brooklyn Hensley – State Vice President of Parliamentary Law for 2015-2016

Marah Mullins – Elected as State Vice President of Parliamentary Law for 2016-2017

Carolyn Dishner & Emily Fansler – Illustrated Talk – Silver Medal & 3rd Place

Kressa Johnson & Mitchell Cassell – Illustrated Talk - Silver Medal & 5th Place

Hailey Musick, Samantha Jerrell & Karsyn Williams – Chapter in Review Display – Silver Medals & 2nd Place

Hanna Musick & Ashtyn Gibson – Chapter in Review Portfolio – Silver Medal & 4th Place

Bryanna Rhoton & Massy Lowder – Chapter Service Project – Silver Medal & 3rd Place

Elizabeth Salyers – Nutrition & Wellness – Silver Medal & Trophy

Cole Shelton & Kert Gibson – Entrepreneurship – Silver Medal & 2nd Place

Michael Calhoun & Logan Davidson – Sports Nutrition – Silver Medal & 2nd Place

Tammy Cassell – Rye Cove High School FCCLA Instructor

Jalen Bledsoe – Career Investigation – Silver Medal & 2nd Place

Lucas Lane & Chase Love – National Programs in Action – Silver Medal

Colby Dillon & Gavin Hall – Illustrated Talk – Bronze Medal

Carli Cassell – STAR Evaluator

Tiffany Vanzant – Chapter Assistant

Chase Bowen – Career Investigation – Bronze Medal

Carli Cassell – Voting Delegate

Ralph Quesinberry, SCC&TC Principal

SKILLS USA

Jacob Mullins – Masonry – 2nd Place

Austin Hall – Carpentry – 3rd Place

Haley Rhoton – Fantasy Mannequins – 3rd Place in District, 22nd in State

Kortney Graham – Cosmetology – 3rd Place

Kendra Dougherty – Promotional Flyer – 1st Place in District, 6th in State

Collin Hickman – Promotional Flyer – 2nd Place in District, 11th in State

Kaitlyn Collins – Promotional Flyer – 3rd Place

Brandon Edwards – Residential Wiring – 2nd Place

RECOGNITION OF GATE CITY HIGH'S SCHOOL BOYS BASKETBALL TEAM:

Superintendent Ferguson presented Head Coach Scott Vermillion and the Gate City Boys Basketball team a resolution on an outstanding season of 23 wins and 6 losses during the regular season and for Participating in the VHSL 2A State Tournament Final Four.

RECOGNITION OF WESTERN REGION ESSAY WINNER: Superintendent Ferguson recognized Ms. Katy Richardson, a senior at Gate City High School, who was awarded the Western Region Essay Winner during the Strong Men & Women in Virginia History Celebration held in Richmond, Virginia. Ms. Richardson was featured on the cover of Urban Views Weekly alongside Governor Terry McAuliffe.

RECOGNITION OF SCOTT COUNTY CAREER & TECHNICAL CENTER & TWIN SPRINGS HIGH SCHOOL ECONOMICS & PERSONAL FINANCE CLASSES: Superintendent Ferguson recognized the Personal Finance Class at Twin Springs High School and their teacher Mr. Justin Seaver and the Personal Finance Class at SCCTC and their teachers, Ms. Melanie McMurray and Ms. Rhonda Kilgore for receiving an award of Tenth in the Nation and Seventh Best for small high schools in the nation in "The 100 Best Wise High Schools Teaching Personal Finance."

RECESS: The Board took a short five minute recess at 7:00 pm.

RETURN TO REGULAR SESSION: The Board returned to regular session at 7:05 p.m.

TEACHER APPRECIATION WEEK MAY 2-6, 2016: Chairman Quillen, stated that Teacher Appreciation week is May 2-6 and that today, May 3 is National Teacher Appreciation Day.

PUBLIC COMMENT: Lisa Taylor, Citizen, addressed the board with concerns of the special needs playground at the Career & Tech Center, cameras in the schools and drug testing for teachers.

SCOTT COUNTY CAREER & TECHNICAL CENTER APPROVAL OF CLASS OFFERINGS FOR 2016-2017: Ralph Quesinberry, Supervisor of Career & Technical Center, presented the following class offerings for 2016-2017:

Science, Technology, Engineering & Mathematics Cluster

Computer Systems Technology I & II (Cyber Security) Grades 10,11,12

Technical Drawing & Design Grades 9,10,11

Engineering Drawing & Design (prerequisite – Technical Drawing & Design) Grades 10,11,12

Agriculture, Food & Natural Resources Cluster

Veterinary Science Grade 11,12

Equine Management Grade 9,10,11,12

Introduction to Natural Resources and Ecology Systems Grade 10,11

Outdoor Recreation, Parks & Tourism Systems Management Grade 11,12

Business Management & Administration Cluster

Imaging Technology Grade 9,10,11,12

On a motion by Mr. Sallee, seconded by Ms. Gillenwater, all members voting aye, the Board approved the New Class Offerings at the Scott County Career & Technical Center for 2016-2017.

APPROVAL OF 2016-2017 CTE LOCAL PLAN & BUDGET APPLICATION OF PERKINS FUNDS: On a motion by Mr. Templeton, seconded by Mr. McConnell, all members voting aye, the Board approved the 2016-2017 CTE Local Plan & Budget Application of Perkins Funds as presented.

School Division SCOTT COUNTY PUBLIC SCHOOLS

Division Number:

084

CTEMS SCHEDULE 17 (Continued on next page)

Budget of Perkins Funds

2016-2017 Plan

1. CAREER AND TECHNICAL ACTIVITIES FUNDED (Indicate Required or Permissive Use of Funds)	2. CAREER AND TECHNICAL PROGRAM AREAS FUNDED	3. NARRATIVE DESCRIPTION (Describe how the expenditure will assist your division in continuously improving the academic and technical skills of students participating in career and technical education programs and in meeting the state levels of performance established under Section 113 of the Perkins IV Act. (Section 134(b)(1, 2 and 10) (Section 135(a-c)	4. OBJECT CODE	5. BUDGETED FUNDS AND SOURCE OF FUNDS	
				Fed., State, or Local	Amount
Required Use: Professional Development	ix. All	We will provide professional development programs to teachers and administrators to include in-service training. We will send administrators and teachers to local, district, state and national conferences, meetings and workshops.	5000 - Other Charges	FED	9,447.86
Required Use: Activities for Special Populations (to include nontraditional)	ix. All	We will create advertising material in our printing lab to encourage special population students to enroll in career and technical education classes.	3000 - Purchased Services	FED	1,000.00
Required Use: Regional Program Participation (only divisions submitting Schedule 15)					
82 - Link career and technical education at the secondary level and career and technical education at the postsecondary level, including by offering the relevant elements of not less than 1 career and 83 - Initiate, improve, expand, and modernize quality career and technical education programs, including relevant technology	ix. All	We plan to assist special populations, including economic disadvantaged career and technical education students, with tuition assistance to ensure that they can have access to dual enrollment classes through Mountain Empire Community College.	3000 - Purchased Services	FED	5,000.00
	ix. All	We plan to purchase 25 computers for our Business and Information Technology program, 10 computers for our Technology Department and 7 lap tops for other career and technical education departments.	3000 - Capital Outlay/Equipment	FED	45,000.00

SPECIAL EDUCATION ADVISORY COMMITTEE PROGRAM RECOMMENDATIONS
FOR 2016-2017 SCHOOL YEAR: Ms. Robinette thanked the Board for listening to their concerns and presentation of needs for the 2016-17 school year. She thanked the Board for their past support and the many wonderful things they have been kind enough to provide to students with disabilities in Scott County Public Schools. Ms. Robinette explained the school system currently serves 617 students with disabilities, employ 58 teachers and service providers, as well as an additional 26 paraprofessionals or personal care aides. She also stated that Scott County Schools has one of the best Speech Programs, Applied Behavior Analysis Program, and Preschool Programs in Region VII. Ms. Robinette presented the following concerns from the Special Education Advisory Board:

The State Department of Education evaluates specific State Performance Plan Indicators for every school division in the state. Each school division is being evaluated on 14 different standards for their special education programs. One of the indicators pertains to transition. Every high school in our state is required to transition students with disabilities from high school into post-secondary school activities including: work study programs, employment, technical school, or higher education. Every student with disabilities, 16 years and older, has to be tracked. Also, as part of the transition indicator, the State Department of

Education encourages each school system to have a transition coordinator on staff to go out and assist finding employment for students with disabilities, assisting the students in completion of applications for employment, job shadowing as necessary, discussing appropriate dress, and providing follow-up with employers to ensure student success. A transition coordinator would serve as liaison between the student and any agency that would be able to provide services to the student. The transition coordinator would be able to review the student's transition assessment and help the student determine what their strengths are in, better selecting a program of study or job skills training program. With the freshman class of 2018, all students, not just students with disabilities, will select a career path, whether career readiness or college bound, with the expectation that these students participate in a work studies program pertaining to their area of interest. It is imperative that we have someone on board who can assist students with on-the-job training. Therefore, the Special Education Advisory Board would like to request a Transition Coordinator.

In addition the Special Education Advisory Committee would also like to propose the following improvements:

1. Our Self-Contained Life Skills Programs have grown to the point that we need an additional teacher at the elementary level. Life-skills classrooms should have a maximum of 10 students with a paraprofessional to attend to their needs. We have one classroom at Shoemaker with 16 students and another with 12 students. Eight of these children could make-up another class.
2. Weber City currently has 23 students in their special education resource program. The maximum is 20, there we need to consider another teacher there.
3. Every special education teacher has 2 computers in their classrooms; however, some teachers are requesting to have at least 5 in a classroom in order for each child to have a computer and to assist with SOL testing.
4. Scott County Public Schools' School Psychologist, Katrina Smith-Toole has evaluated approximately 153 students this year. One hundred and six of those were new referrals in which she is responsible for writing reports and then holding meetings with parents to determine each student's eligibility. In addition to the evaluations, she serves on multiple committees, such as: the FAPT Team with Social Services, she works with students involved with drugs on Scott County's Juvenile Drug Court Team, she is a liaison between the school system and mental health for those students who have emotional problems or may suicidal, is part of the Crisis Committee for each school, and bills Medicaid for the services that she provides. The Special Education Advisory Committee is requesting that you consider employing another School Psychologist.

APPROVAL OF SPECIAL EDUCATION ANNUAL PLAN: Ms. Brenda Robinette, Supervisor of Special Education addressed the board for approval of the Special Education Annual Plan. On a motion by Mr. Sallee, seconded by Mr. McConnell, all members voting aye the Board approved the Special Education Annual Plan. (Appendix I)

APPROVAL OF VI-B FLOW-THROUGH GRANT FOR 2016-2017: Ms. Brenda Robinette, Supervisor of Special Education, presented the VI-B Flow-Through Grant for 2016-2017. On a motion by Mr. Templeton, seconded by Ms. Gillenwater, all members voting aye the Board approved the 2016-2017 VI-B Flow-Through Grant as presented. (Appendix I)

APPROVAL OF PRESCHOOL GRANT FOR 2016-2017: Ms. Brenda Robinette, Supervisor of Special Education, presented the 2016-2017 Preschool Grant. On a motion by Mr. McConnell, seconded by Mr. Sallee, all members voting aye, the Board approved the 2016-2017 Preschool Grant as presented.

APPROVAL OF SCHOOL CAFETERIA MEAL PRICES FOR 2016-2017: Superintendent Ferguson presented proposals for raising lunch, breakfast and adult meal prices five cents in order to meet state and federal regulations. On a motion by Mr. Templeton, seconded by Mr. Horton, all members voting aye, the Board approved the cafeteria meal prices for 2016-2017 as follows:

High/Middle School Breakfast	\$1.00
Adult Breakfast	\$1.60
Elementary Breakfast	\$0.95
Elementary Lunch	\$1.85
High/Middle Lunch	\$2.20
Adult Lunch	\$3.00

APPROVAL OF SCHOOL DIVISION INSURANCES/VACORP RENEWAL 2016-2017:

Superintendent Ferguson presented a breakdown of rates for the school division's insurances with VACORP for 2016-2017. He submitted a comparison between 2015-2016 year and 2016-2017 renewal. Mr. Ferguson stated that Catastrophic Accident coverage was added and that in previous years each school paid their own coverage and that was only \$1,000,000. Now VACORP has included to cover seventh and eighth grade teams and the coverage will be \$3,000,000. The schools will drop their individual coverages and the school system will pick up the High School and Middle School teams as well.

On a motion by Mr. Horton, seconded by Mr. Sallee, all members voting aye, the Board approved the VACORP Renewal Proposal for 2016-2017 as presented.

VACORP PROPOSAL FOR 2016-2017

	2015-2016	2016-2017	DIFFERENCE
AUTO	\$ 40,986.00	\$ 44,958.00	+ \$3,972
CRIME EXPOSURE	\$ 725.00	\$ 725.00	NONE
GENERAL LIABILITY	\$ 10,574.00	\$ 7,814.00	- \$2,760
STUDENT ACCIDENT	\$ 15,580.00	\$ 17,554.00	+ \$1,974
EDUCATORS LEGAL LIABILITY	\$ 5,890.00	\$ 5,851.00	- \$39
INLAND MARINE	\$ 503.00	INCLUDED	NONE
PROPERTY	\$ 55,806.00	\$ 60,974.00	+ \$5168
BOLIER & MACHINERY	\$ 6,301.00	\$ 6,301.00	NONE
WORKERS COMPENSATION	\$116,504.00	\$126,680.00	+ \$10,176
ADDITIONS FOR 2016-2017			
CATASTROPHIC ACCIDENT \$3,000,000	NONE	\$ 1,845.00	+ \$1,845
UNDERGROUND FUEL STORAGE TANKS	NONE		
TOTAL	\$252,869.00	\$272,702.00	+ \$19,833.00
DIVIDEND	- \$8,820.00	- \$6,565.00	Credit for Workers Comp
TOTAL	\$244,049.00	\$ 266,137.00	

APPROVAL OF VSBA MEMBERSHIP SERVICES FOR 2016-2017: Superintendent Ferguson presented the division's renewal contract with VSBA for Policy Services in the amount of \$2,500.

On a motion by Mr. Templeton, seconded by Mr. McConnell, all members voting aye, the Board approved the contract renewal with VSBA for Policy Services in the amount of \$2,500.

APPROVAL OF SURPLUS SALE FOR JULY 9, 2016: On a motion by Mr. Horton, seconded by Ms. Gillenwater, all members voting aye, the Board approved the Surplus Sale for July 9, 2016.

APPROVAL OF NEW HIRE FOR GATE CITY HIGH SCHOOL: Mr. Jason Smith, Supervisor of Personnel, introduced Mr. Christopher Akers who will be a teacher and the new head football coach at Gate City High School.

On a motion by Mr. Templeton, seconded by Mr. Sallee, all members voting aye, the Board approved Mr. Christopher Akers as a teacher and the new Head Football Coach at Gate City High School.

Superintendent Ferguson made an announcement that the Gate City Civitan Club has partnered together with a Scott County School Organization and held an annual golf tournament to raise funds for that schools worthy project. The Civitan Club received ten requests and the school chosen was Dungannon Intermediate School. Ms. Lindsey Stapleton, a teacher at Dungannon Intermediate, made a proposal for 20 kindle fires and Ms. Alicia White, a teacher/assistant principal at Dungannon Intermediate, made a proposal for five iPad Airs and cases. The Club will combine both of these proposals and the proceeds from the golf tournament will go to benefit both proposals. Mr. Ferguson stated that the Civitan Club sponsors the "Special Education Day at Grogan Park Picnic" and this will be held May 12 from 9:00 a.m. – 2:00 p.m. and wishes to invite the school board members to attend.

Superintendent Ferguson extended an invitation to the school board members to attend the Scott County Public School's Annual Awards Celebration on Monday, May 16, 2016 at 6:30 pm at the Scott County Career & Technical Center. This celebration is to honor our students with the highest average in grades 8 – 12, the Valedictorian, Salutatorian and the Historian. The guest speaker will be Delegate Terry Kilgore.

CLOSED MEETING: Mr. Sallee made a motion to enter into closed meeting at 7:30 p.m. to discuss teachers, teaching assistants, coaches, principals, nurses, secretaries, custodians, bus drivers maintenance staff, cafeteria staff, central office staff and school resource officers, as provided in Section 2.2-3711 A (1) of the Code of Virginia, as amended; motion was seconded by Mr. McConnell, all members voting aye.

RETURN FROM CLOSED MEETING: All members returned from closed meeting at 10:15 p.m. and on a motion by Mr. Sallee, seconded by Mr. McConnell, the Board returned to regular session and Mr. Sallee cited the following certification of the closed meeting:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Scott County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification, by this Scott County School Board that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Scott County School Board in the closed meeting.

ROLL CALL VOTE

Ayes: Linda Gillenwater, Larry Horton, Gail McConnell, Bill Quillen, Steve Sallee, David Templeton
Nays: None ABSENT DURING VOTE: None ABSENT DURING MEETING: None

APPROVAL OF OVERNIGHT FIELD TRIPS: On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Templeton, seconded by Mr. Horton, all members voting aye, the Board approved the field trip request of Gate City Middle School and High School, Career & Tech and Rye Cove High School to FCCLA National Leadership Conference in Washington, DC on July 2-9, 2016 (5+ students, 1 Sponsor and 1 Chaperone).

RESIGNATIONS: On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Templeton, seconded by Mr. Horton, all members voting aye, the Board approved the resignation request of Ms. Nakisha Akers, Head Start Teaching Assistant, effective April 1, 2016.

EMPLOYMENT: On the recommendation of Mr. Jason Smith, Supervisor of Personnel and on a motion by Mr. Horton, seconded by Ms. Gillenwater, all members voting aye, the Board approved the employment of Meghan McGee, Speech Therapist, effective May 2, 2016..

APPROVAL OF MENTOR STIPENDS FOR 2015-2016 SCHOOL YEAR: On a motion by Mr. McConnell, seconded by Mr. Templeton, all members voting aye the Board approved the mentor stipends of \$500 for the following teachers:

Weber City Elementary
 Duffield Primary
 Scott County Career/Technical
 Scott County Career/Technical
 Scott County Career/Technical
 Scott County Career/Technical
 Yuma Elementary
 Yuma Elementary
 Shoemaker Elementary
 Rye Cove High
 Gate City High School
 Shoemaker Elementary

Sarah Boggs
 Jeff Casteel
 Tommy Musick
 Melanie McMurray
 Randy Bledsoe
 Rachel Burke
 Krystal Lucas
 Amber Ketron
 Reba Kindle
 Cheyenne Osborne
 Tabitha Smith
 Deborah Stock (1/2 Stipend)

Shoemaker Elementary
Gate City Middle School
Nickelsville Elementary
Nickelsville Elementary
Gate City High School

Jane Burdine (1/2 Stipend)
Jody Wolfe
Susan Addington
Kathy Gilmer
Donna Rowlett

APPROVAL OF REVOCATION OF TEACHING LICENSE NO. 2016/0864: On a motion by Mr. Templeton, seconded by Mr. Horton, all members voting aye, the Board approved the Revocation of Teaching License No. 2016/0864.

BOARD MEMBER COMMENTS: Mr. Horton thanked the Foster Grandparents for volunteering their time to read and help with our young children in the school system.

Mr. Sallee expressed his appreciation to all teachers for their hard work and thanked them for their dedication to Scott County Schools.

ADJOURNMENT: There being no further business, the board adjourned at 10:20 p.m.

William "Bill" R. Quillen, Jr., Chairman

K.C. Linkous, Clerk

D R A F T
SCOTT COUNTY SCHOOL BOARD
MINUTES OF SPECIAL MEETING, TUESDAY, May 17, 2016

The Scott County School Board met for a special meeting on Tuesday, May 17, 2016 at the School Board Office Conference Room in Gate City, Virginia with the following members present:

William "Bill" R. Quillen, Jr. Chairman
 L. Stephen "Steve" Sallee, Jr. Vice Chairman
 Linda D. Gillenwater
 Larry L. Horton
 Gail L. McConnell
 David M. Templeton

Absent: None

OTHER PRESENT: John I. Ferguson, Division Superintendent; Jason Smith, Supervisor of Personnel and Student Services; K.C. Linkous, Clerk of the Board/Human Resource Manager; Beverly Stidham, Deputy Clerk of the Board/Purchasing Agent; Will Sturgill, School Board Attorney;

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLIGIANCE: Chairman Quillen called the meeting to order at 5:00 p.m. The audience observed a moment of silence and Mr. Templeton led in citing the *Pledge of Allegiance*.

APPROVAL OF AGENDA: On a motion by Mr. Horton, seconded by Mr. McConnell, all members voting aye, the Board approved the agenda as submitted.

CLOSED MEETING: Mr. Sallee made a motion to enter into closed meeting at 5:02 p.m. to discuss head start personnel, teachers, teaching assistants, coaches, principals, nurses, secretaries, custodians, bus drivers, maintenance staff, cafeteria staff, central office staff and school resource officers, as provided in Section 2.2-3711 A (1) of the Code of Virginia, as amended; motion was seconded by Mr. McConnell, all members voting aye.

RETURN FROM CLOSED MEETING: All members returned from closed meeting at 6:58 p.m. and on a motion by Mr. Sallee, seconded by Mr. McConnell, the Board returned to regular session and Mr. Sallee cited the following certification of the closed meeting:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Scott County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification, by this Scott County School Board that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification

resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Scott County School Board in the closed meeting.

ROLL CALL VOTE

Ayes: Linda Gillenwater, Larry Horton, Gail McConnell, Bill Quillen, Steve Sallee, David Templeton

Nays: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

ADJOURNMENT: There being no further business, the Board adjourned at 7:00 p.m.

William "Bill" R. Quillen, Jr., Chairman

K.C. Linkous, Clerk



Rye Cove Little League
Post Office Box 544
Duffield, VA 24244
May 27, 2016

Scott County School Board
340 E Jackson St.
Gate City, VA 24251

Elected Representatives:

David M. Templeton
L. Stephen Sallee, Jr.
Linda D. Gillenwater
William R. Quillen, Jr.
Gail L. McConnell
Larry L. Horton

To the elected representatives of the Scott County, Virginia School Board:

Rye Cove Little League, in conjunction with Rye Cove Youth Athletics, is in the process of installing field lights for its baseball field. Through various funding sources, raffles, concession sales, sponsorships, and donations (both monetary and in-kind), the league has secured the funds necessary to install lights on its existing utility poles.

Rye Cove Youth Athletic League, which operates the Duffield/Clinchport/Rye Cove area's youth football program, has partnered for use of the field after the baseball season is concluded. This entity will utilize the field for its weekly practices.

Rye Cove Little League and Rye Cove Youth Athletics are both identified by the United States Internal Revenue Service as 501c(3) nonprofit organizations.

This letter is to request additional assistance from the Scott County School Board for monthly remittance and full payment of the utility bill associated with the lighting of the field.

To assist with both the legal requirements and cost-effectiveness of this request, Rye Cove Little League and Rye Cove Youth Athletics is in compliance with the following measures:

- Liability Insurance for each participant and volunteer.
 - Rye Cove Little League is required via International Charter to remit and keep current charter registration fees through Little League International for each team represented.
 - Rye Cove Little League additionally insures its league and utilized properties through Crime Insurance offered through Little League International.
 - Rye Cove Youth Athletics also insures each of its participants in the unfortunate event of injury.

- Completed and clear background checks for all volunteers.
 - Rye Cove Little League is also required by Little League International to submit background checks for each of its potential volunteers. Each person must have a cleared background check before participating within the league.
- Insurance of all contracted service providers
 - Powell Valley Electric Company will be the utility company involved in the installation of lighting. PVEC is fully insured for any accidents or harmful incidents that may occur during this installation.
- Approval of completed project by necessary officials.
 - Little League International requires District Administrator approval upon new installation of lights. The District Administrator will ensure that new lights meet Little League approved lighting standards, and will give written approval at the completion of the lighting project.
- Security
 - The main breaker box will be secured via lock and key, and will be accessible only to necessary League Officials. This will ensure minimally necessary operation of lights, and will aid in cost-effectiveness.
- Funding and cost estimates of project
 - The most recent quotation for the cost of project completion is \$12,374. This quote was given by Powell Valley Electric Company. All funding of the cost of the project has been secured. The sole remaining cost is monthly light operation.

This project is the realization of a long process started several years ago. We thank you for your continued support of this beneficial project.

Wayne Bledsoe
President, Rye Cove Little League

Brad Bowen
Board Member, Rye Cove Youth Athletics

James Lamb
Board Member, Rye Cove Youth Athletics

(The parties above have reviewed and approved the contents of this letter.)

Cc: KC Linkous, Scott County School Board

Virginia Department of Education

Authorization of Signature in Absence of Division Superintendent
Scott County Public Schools

The School Board of the Country, City, or Town of Scott County at a meeting held on 6/7/16 by duly recorded vote approved and authorized the person(s) listed below to sign all Virginia Department of Education reports, documents, requisitions, and other official correspondence in the absence of the Division Superintendent.

Mrs. Debra Brickey Technology Services Manager Technology Coordinator Signature: <u>Signature on File</u> Authorization Approved through: <u>June 30, 2016</u> Extended through: <u>June 30, 2017</u>	Brenda P. Robinette Special Education Special Education Supervisor Signature: <u>Signature on File</u> Authorization Approved through: <u>June 30, 2016</u> Extended through: <u>June 30, 2017</u>	Mr. Jason Smith Personnel Administrator Supervisor Signature: <u>Signature on File</u> Authorization Approved through: <u>June 30, 2016</u> Extended through: <u>June 30, 2017</u>
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This is to certify that the signature authorization action was approved and incorporated in the minutes of said School Board on the aforementioned date.


Signature of Division Superintendent

John I. Ferguson
Printed Name of Division Superintendent

Signature of School Board Chair

William R. Quillen
Printed Name of School Board Chair

Seal of Clerk of the School Board

Signature of Clerk of the School Board

K. C. Linkous
Printed Name of Clerk of the School Board

Date: _____

Mail to: Virginia Department of Education
Educational Applications
22nd Floor
P.O.Box 2120
Richmond, VA 23218-2120

2016-17 SCHOOL YEAR

Recommendation for approval of grant applications as follows:

Title I, Part A - Improving Basic Programs (level funding) \$839,173.04

Title I, Part A - State Academic Achievement Grant \$8,500

Title II, Part A - Teacher Quality (level funding) \$168,039.08

**Title III, Part A - Language Instruction for Limited English Proficient and Immigrant Students
(amount not known at this time: participation in the State Consortium)**

Title IV-Part B - 21st Century Community Learning Center (Approximate amounts)

Duffield Primary School	\$200,000
Nickelsville Elementary School	\$200,000
Shoemaker Elementary School	\$200,000
Gate City Middle School	\$200,000

IDEA; Part B - Special Education (level funding) \$763,237

IDEA; Part B - Special Education Preschool \$30,214

Perkins Career & Technical Education (level funding) \$63,167.16

Program Self-Assessment Results Regional Office Summary Report Program Year 2015-2016

Program Name: Scott County Public School Head Start

Self-Assessment Dates: March 03, 2016 – May 12, 2016

Participants in the Self-Assessment Process (rather than individual names provide stakeholders such as staff, parents, Policy Council, Board, and community partners, that were included in the process):

Staff		Community Partners	
Parents		Board Members	
Policy Council Members			
Program strengths identified:			
Team	Strengths		
Team 1 – Education, Disabilities, Safe Environments and Transportation	Bilingual staff members, third adult in each classroom and multiple curricula resources enhancing classroom quality. Up-to-date curriculum guide – aligned with standards.		
	In 2015, 227 Head Start grantees received CLASS reviews. Our program ongoing monitoring data shows our scores above the National Highest 10% in Emotional Support (6.8) and Instructional Support (4.7). Our Classroom Organization scores are 6.5 out of a possible 7.		
	On-going CLASS training is a high priority for staff development of all staff.		
	All classroom teachers have been trained in CLASS reliability.		
	Coaching action plan complete and implemented based on the needs of the staff.		
	System for peer observation and mentoring implemented across program.		
	Strong system to encourage family literacy implemented across program.		
	Parents coordinate weekly CHATTER activities.		
	Collaborative Early Childhood Fair related to Child Find/ Recruitment.		
	Family Guide to Kindergarten Readiness		
	Partnerships with LEA and community agencies related to disabilities services.		
	Smooth transition process through partnership with each receiving school.		
	Disabilities Service Plan reviewed and revised during self-assessment process.		
	Speech Intervention Program (SIP) w/Speech Services		
	All licenses are current, posted, and filed in Main Office.		
	Head Start staff reinforces safety rules regularly throughout the year.		
	All classrooms wear color-coded t-shirts on all outings.		
	All centers have outdoor monitoring security cameras.		
	All classrooms have Safe Plate Outlet Covers installed.		
	Purchased bus alarm systems and partnered with LEA to install alarms on buses.		

Team	Strengths
Team 1 – Education, Disabilities, Safe Environments and Transportation	Daily safety inspections, monthly state required inspections and annual state police inspections conducted on all buses.
	Bus drivers receive 24 hours classroom instruction and 24 hours behind-the-wheel instruction prior to first route.
	All school division drivers have received basic First Aid certification from American Heart Association.
	LEA Transportation Coordinator was involved in developing the monitoring tool. Conducts monitoring, and ensures all buses are well equipped for safety.
Team 2 – Health, Mental Health, and Nutrition	Timely communication that ensures parents is advised of their child's health status.
	Timely health referrals.
	Program participated in training (Taking Steps to Healthy Success) funded by General Mills and sponsored by Nemours Foundation.
	Materials were provided to all sites to increase water consumption, intentional movement, and increased consumption of fresh vegetables.
	Partnered with families to build raised gardens at 3 sites (funded by General Mills).
	Teaching staff is MAT, pediatric first aid, and CPR certified. All FRS are pediatric first aid certified.
	Home-bound system for enrolled children with chronic illness or injury implemented.
	Strong relationships with community partners including WIC, Lenowisco Health District, Frontier Health.
	Classroom dry-tooth brushing method used to prevent cross-contamination.
	Program provided screening equipment to assist with required screenings.
Team 3 – Family Community Partnerships and ERSEA	Maintained program's average daily attendance from previous school year.
	Strong representation of community partners at the annual Resource Fair.
	Shorter orientation process for returning families.
	Monthly Family Engagement events focus on specific school readiness activities.
Team 4 – Fiscal and Program Design and Management	*Our Program uses Online systems to track services (ChildPlus) and assess children (COR Advantage) and (eDECA).
	Ongoing and effective communication system between staff and families through phone calls, text, home visits, conferences, email, written mail.
	Offer families and community information about our program through social media.
	Access to comprehensive fringe benefits package attracts better qualified applicants for employment.
	System in place for on-going staff development through the provision of a third adult in each classroom.
	Strong financial transparency.
	Positive working relationship with LEA Transportation Coord., Payroll/Invoice Clerk, & WIC Registered Dietitian.
	Positive working relationship with the Scott County Public Schools central office staff.
	Effective system for reporting program operations and financial status to Board and Policy Council.

Goal areas for program improvement:

Team	Area for Improvement or Need	Action Step	Timeframe	Team Member Responsible
Team 1 – Education, Disabilities, Safe Environments and Transportation	A. Increase parent's knowledge of school readiness goals and progress.	A1. Create School Readiness Goal Progress Report.	A1. May 2016	A1. CDSC
		A2. Train staff on using the SRG Progress Report.	A2. Aug 2016	A2. CDSC
		A3. Complete the SRG Progress Report.	A3. Fall 2016, Winter 2016, Spring 2017	A3. Education Staff
		A4. Share progress of SRGs and develop individual plans.	A4. Fall 2016, Winter 2016, Spring 2017	A4. Education Staff
	B. Increase classroom materials and provide training to promote complex patterns.	B1. Use VSQI Funds to purchase classroom materials in patterns.	B1. May 2016	B1. CDSC
		B2. Provide training for teaching staff.	B2. August 2016	B2. CDSC
	C. Improve system for analyzing child outcome data.	C1. Network with local programs within the Southwest Region.	C1. Summer 2016	C1. CDSC
		C2. Acquire training on analyzing child outcomes data.	C2. Fall 2016	C2. CDSC
		C3. Monitor the child assessment data system.	C3. Aug. 2016 through May, 2017	C3. CDSC
		C4. Aggregate and analyze program wide data; individual classroom data; and individual child data.	C4. Quarterly	C4. CDSC
		C5. Provide training to staff based on results of child outcomes data.	C5. As needed	C5. CDSC

Team	Area for Improvement or Need	Action Step	Timeframe	Team Member Responsible
Team 1 – Education, Disabilities, Safe Environments and Transportation	D. Continue to improve C.L.A.S.S. scores.	D1. Monitor programmatic benchmarks.	D1. Aug 2016-May 2017	D1. CDSC
		D2. Provide targeted training opportunities and additional coaching based on C.L.A.S.S. scores.	D2. Aug 2016 – May 2017	D2. CDSC
	E. Continue to provide Peer Observation opportunities to enhance the quality of individual classrooms.	E1. Discuss peer observation needs during performance appraisals.	E1. May 2016	E1. CDSC
		E2. Design schedule for peer observations for teachers.	E2. Oct 2016	E2. CDSC
		E3. Provide peer observation opportunities for Teacher Assistants and Family Resource Specialists.	E3. Oct 2016 – May 2017	E3. CDSC
	F. Provide Coaching opportunities to enhance professional development.	F1. Conduct a Teaching Self-Assessment survey with new staff or as needed.	F1. Aug. 2016	F1. CDSC
		F2. Design Coaching schedule based on the needs of individual staff.	F2. Aug. 2016 through May 2017	F2. CDSC
	G. Expand knowledge in computer technology.	G1. In-Service training will be provided to staff regarding computer basics and maintaining classroom SmartBoard.	G1. Aug 2016	G1. CDSC
		G2. Acquire iPad training through local business.	G2. Aug 2016	G2. FCSC
	H. Expand on-going training on special needs and disabilities to staff and families.	H1. Provide training related to special needs for families with children with disabilities.	H1. Winter 2017	H1. CDSC
		H2. During Pre-Service, continue to provide overview/information from Early Intervention, ECSE Staff, and Family Preservation.	H2. Aug 2016	H2. CDSC

Team	Area for Improvement or Need	Action Step	Timeframe	Team Member Responsible
Team 1 – Education, Disabilities, Safe Environments and Transportation				
	I. Ensure all outdoor spaces are maintained in good condition and monitored regularly.	I1. Management staff will conduct monthly inspections of each outdoor space to ensure they are clean, safe and secure. I2. Purchase supplies to maintain safe environments as needed.	I1. Aug. 2016 through May 2017 I2. As needed	I1. Mgt. Staff I2. AA/FO
	J. Maintain the cleaned wooded area at all sites.	J1. Contact Policy Council Community Representative to discuss needs. J2. Follow up with Policy Council Community Representative. J3. Utilize United Way Volunteers.	J1. May 2016 J2. May 2016 J3. June 2016	J1. Director J2. Director J3. AA/FO
	K. Develop a safety team to monitor playgrounds, classrooms, and buses.	K1. Invite families, policy council members, and community agencies to volunteer. K2. Train volunteers in using Safety Checklist. K3. Develop a schedule for safety monitoring. K4. Conduct safety inspections.	K1. Sept 2016 K2. Sept 2016 K3. Sept 2016 K4. Sept-May 2017	K1. HNSC K2. HNSC K3. HNSC K4. HNSC
	A. Enhance yearly training schedule for health, mental health, nutrition and safe environments.	A1. Meet with local agencies and health professionals to devise yearly schedule for parent/staff trainings. A2. Include yearly trainings on parent calendar.	A1. July 2016 A2. July 2016	A1. HNSC A2. HNSC
	B1. Ensure more timely dental exams for all children.	B1. Research all methods to provide timely, cost effective dental exams to Head Start children. B2. Devise a written partnership contract.	B1. July 2016 B2. July 2016	B1. HNSC B2. HNSC
Team 2 – Health, Mental Health, and Nutrition				

Team	Area for Improvement or Need	Action Step	Timeframe	Team Member Responsible
	C. Continue nutrition training using the NAP SACC (Nutrition and Physical activity Self-Assessment for Child Care) program.	C1. Registered Dietitian and Extension Service will use NAP SACC materials to provide staff training.	C1. Oct 2016 through May 2017	C1. HNSC
	D. Provide the opportunity for children and families to gain knowledge in growing and harvesting a vegetable garden.	D1. Collaborate with families, LEA, Master Gardeners and community to educate children on best practice in gardening.	D1. Sept 2016	D1. Director
		D2. Extension Service to conduct gardening classes for staff.	D2. Aug 2016	D2. HNSC
		D3. Extension Service to conduct gardening classes for parents.	D3. April 2017	D3. FCSC
	E. Enhance Mental Health Policy and Procedure to ensure that DECA's are completed and child's observation form is in the classroom MH manual in a timelier manner.	E1. Education staff will ensure that HNSC receives the parent & teacher DECA within 3 business days of completion.	E1. Aug 2016	E1. HNSC
		E2. Educations staff will ensure child's photo will be delivered to Data Secretary within 3 business days of child's enrollment.	E2. Aug 2016 Through May 2017	E2. HNSC
		E3. HNSC ensures the MH notebook is complete and in the classroom prior to observation date.	E3. Aug 2016 through May 2017	E3. HNSC
Team 3 – Family Community Partnerships and ERSEA	A. Ensure children attend school on a regular basis.	A1. Reinforce program's attendance policy with staff and families.	A1. Aug 2016	A1. Director
		A2. FRS' will monitor attendance in Child Plus and in regular communication with education staff make the appropriate follow-up contact as required.	A2. Weekly	A2. FCSC

Team	Area for Improvement or Need	Action Step	Timeframe	Team Member Responsible
		A3. FRS will Alert parents to the number of absences during routine family service contacts.	A3. Monthly	A3. FCSC
		A4. Classroom Staff will include a listing of children's names with perfect attendance in the program newsletter and the classroom parent board.	A4. Monthly	A4. FRS
		A5. Families will receive a Family Engagement Report Card that includes information regarding the child's attendance.	A5. Quarterly	A5. FCSC
	B. Develop a parent orientation PowerPoint.	B1. Organize a tech team of 3-4 education staff to look at program information in Parent Handbook that explains policies and procedures and assign responsibilities and timelines.	B1. May 2016	B1. Mgt. Staff
		B2. Design presentation.	B2. July 2016	B2. Mgt. Staff
		B3. Introduce presentation to staff during in-service training.	B3. Aug 2016	B3. Mgt. Staff
Team 3 – Family Community Partnerships and ERSEA	C. Enhance the Community Assessment process.	C1. Invite members to participate on a Community Assessment team.	C1. April 2016	C1. Director
		C2. Collect data.	C2. May 2016	C2. Director
		C3. Review and analyze data.	C3. May 2016	C3. Director
		C4. Share data with community.	C4. July 2016	C4. Director
	D. Ensure parents are aware of materials that are unsafe for classroom use. (i.e.; glitter)	D1. Insert list of unsafe materials in the parent handbook.	D1. July 2016	D1. HNSC
		D2. Enhance the monthly newsletter to correspond with monthly classroom safety topics.	D2. Oct. 2016	D2. HNSC

Team	Area for Improvement or Need	Action Step	Timeframe	Team Member Responsible
	E. Explore possibility of using an automated message system for program updates and events.	E. Contact LEA and/or IT for more information.	E. July 2016	E. AA/FO
	F. Enhance the Program's Recruitment Strategies	F1. Create a Program Facebook Page for recruitment announcements and Program activities	F1. March 2016	F1. Mgt. Staff
		F1. With the help of Policy Council Community Representatives initiate a plan to e-mail recruitment flyers to area churches and community partners	March 2016	FCSC
		F2. Purchase two 4x8 signs to be permanently placed within the Program's service area	May 2016	FCSC
		F. Ask Kingsport Times Newspaper to include an article about program services and enrollment opportunities.	May 2016	FCSC
	G. Better data collection regarding the Program's Family Engagement Activities.	G1. Develop a survey to follow-up and evaluate how the child and family extended on the school readiness activity at home.	G2. August 2016	FCSC
		G2. Distribute the survey to all participating families within two weeks of the Family Engagement Activity	G2. Monthly	FCSC
	H. Celebrate with families their progress regarding School Readiness and toward achieving Family Goals	H1. Develop a Family Engagement Progress "Report Card" to be sent to each family.	H1. August 2016	FCSC
		H2. Distribute the Progress report.	Quarterly	FCSC

Team	Area for Improvement or Need	Action Step	Timeframe	Team Member Responsible
Team 4 – Fiscal and Program Design and Management	A. Increase knowledge on the ongoing planning process and data analysis.	A1. Register for Executive Leadership Conference.	A1. April 2016	A1. Director
		A2. Attend training.	A2. June 2016	A2. Director
		A3. Provide training information to program staff, Policy Council and school board.	A3. July 2016	A3. Director
		A4. Engage management staff, Policy Council and school board in long-range results based planning.	A4. July 2016	A4. Director
		A5. Evaluate progress through ongoing monitoring.	A5. Quarterly	A5. Director
	B. Revise hourly time/activity sheets for staff.	B1. Draft sample time/activity sheet.	B1. July 2016	B1. AA/FO Data Secretary
		B2. Program staff will meet to review the sample.	B2. July 2016	B2. AA/FO Data Secretary
		B3. Determine best option.	B3. July 2016	B3. AA/FO Data Secretary
	C. Expand program website.	C1. Contract with RS Enterprise to expand the website.	C1. May 2016	C1. AA/FO Director
		C2. Plan meetings with the web developer.	C2. May 2016	C2. AA/FO Director
		C3. Use website for recruitment and posting parent/staff/community information.	C3. July 2016	C3. Mgt Staff

Team	Area for Improvement or Need	Action Step	Timeframe	Team Member Responsible
Team 4 – Fiscal and Program Design and Management	D. Centralize program data.	D1. Use the Master Binders System from Shine Learning to design an effective system of program information.	D1. July 2016	D1. Director
		D2. Determine the location within the office to maintain the binders.	D2. July 2016	D2. Director
		D3. Mgt. team will insert any documentation pertaining to the planning and preparations for the school year.	D3. July 2016 – May 2017	D3. Director
	E. Enhance ongoing monitoring process.	E1. Revise monitoring tools.	E1. July 2016	E1. Mgt. Team
		E2. Use recordkeeping and reports to collect data.	E2. Monthly	E2. Mgt. Team
		E3. Supervisors will do spot checks for integrity of data.	E3. Monthly	E3. Mgt. Team
		E4. Aggregate data and review for overall trends.	E4. Quarterly	E4. Mgt. Team
		E5. Analyze data.	E5. Quarterly	E5. Mgt. Team
		E6. Draw conclusions.	E6. Quarterly	E6. Mgt. Team
		E7. Communicate findings.	E7. Quarterly	E7. Mgt. Team
	F. Enhance the delivery method of training for school board.	F1. Meet with superintendent to discuss the best training option for school board.	F1. July 2016	F1. Director
		F2. Design a schedule that ensures optimal training.	F2. July 2016	F2. Director

Team	Area for Improvement or Need	Action Step	Timeframe	Team Member Responsible
Team 4 – Fiscal and Program Design and Management	G. Improve the parent attendance for Policy Council and Health Advisory meetings.	G1. Staff will contact parents through letters, phone calls and email prior to meetings.	G1. Monthly	G1. Director
		G2. Enhance parent orientation process to include Policy Council and Health Advisory committee responsibilities.	G2. July 2016	G2. Director
	H. Create and utilize Policy Council training manual.	H1. Plan long-range training calendar.	H1. July 2016	H1. Director
		H2. Gather training materials according to long-range training calendar.	H2. July 2016	H2. Mgt Team
		H3. Purchase 1" spiral bound notebooks and insert training materials.	H3. Aug 2016	H3. Director
		H4. Distribute at Policy Council meeting.	H4. Nov 2016	H4. Director
		H5. Utilize Policy Council training manual at monthly meetings.	H5. Monthly	H5. Director Mgt. Team
	I. Revise the Inventory tracking system.	I1. Review existing Inventory Tracking System.	I1. July 2016	I1. AA/FO
		I2. Develop purchase / disposition form.	I2. July 2016	I2. AA/FO
		I3. Train staff to understand inventory tracking requirements and how to utilize form.	I3. July 2016	I3. AA/FO

Team	Area for Improvement or Need	Action Step	Timeframe	Team Member Responsible
	J. Enhance the process of children receiving timely and accurate hearing screenings through the most cost effective system.	J1. Research best option for optimal hearing screening. J2. Solicit three valid sources. J3. Compare for best option. J4. Complete purchase order and purchase.	J1. May 2016 J2. May 2016 J3. May 2016 J4. June 2016	J1. HNSC J2. HNSC J3. Director J4. HNSC

Kathy Wilcox
Head Start Director Signature

May 19, 2016
Date

Rabett A. Jones
Policy Council Chair Signature

19 May 2016
Date

Board Chair Signature

Date

SCOTT COUNTY PUBLIC SCHOOL HEAD START
EMPLOYEE LIST FOR JULY 1, 2016 THRU JUNE 30 2017

EMPLOYEE	POSITION	NUMBER OF DAYS
Charnita Adams ✓	Teacher Assistant	190 Days
Michelle Wallen ✓	Teacher Assistant	190 Days
Tracy Osborne ✓	Teacher Assistant	190 Days
April White ✓	Teacher Assistant	190 Days
Pamela (Pam) Pruitt ✓	Teacher Assistant	190 Days
Ana Martinez ✓	Teacher Assistant	190 Days
Lora Edwards ✓	Teacher Assistant	190 Days
Kellie Powers ✓	Teacher Assistant	190 Days
Cammie Collier ✓	Teacher	190 Days
Kara Pippin ✓	Teacher	190 Days
Tara Johnson ✓	Teacher	190 Days
Kristy Davidson ✓	Teacher	190 Days
Donna Hufnagle ✓	Teacher	190 Days
Ashley Britt ✓	Teacher	190 Days
Melanie Sloan ✓	Teacher	190 Days
Amber Kegley	Teacher	190 Days
Emily Glenn	Teacher	190 Days
Chynna Roberts	Resource Specialist	190 Days
Lisa Parks ✓	Family Resource Specialist	200 Days
Nora Robinette ✓	Family Resource Specialist	200 Days
Sandra (Sandy) Henry ✓	Family Resource Specialist	200 Days
Kelly Bledsoe ✓	Family and Community Services Coordinator	220 Days
Michelle Ratliff ✓	Receptionist/Data secretary	220 Days
Cindy Raymond ✓	Child Development Services Coordinator	220 Days
Theresa Newton ✓	Health and Nutrition Coordinator	220 Days
Kathy Wilcox ✓	Director	260 Days
Judy Calton ✓	Administrative Assistant/Fiscal Officer	260 Days

Contracts are subject to approval Of Federal Funds and the continuing availability of these funds for the 2016-2017 school year. Contracts are also subject to the availability of enrolled children. Approved by Scott County Public School Policy Council May 19, 2016. Approved by Scott County School Board

**SCOTT COUNTY PUBLIC SCHOOL HEAD START
GRANT NUMBER 03CH3469/2
COST OF LIVING APPLICATION (COLA) INCREASE FOR FISCAL YEAR
2016**

REVENUE

HEAD START COST OF LIVING (COLA)	\$22,269.00
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EXPENSES

	FY2016	
PERSONNEL		\$13,956.00
FRINGE		<u>8,313.00</u>
		\$22,269.00
TOTAL EXPENSES:		

NON-FEDERAL IN-KIND

NON-FEDERAL IN-KIND	\$ 5,567.25
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TOTAL FEDERAL AND NON-FEDERAL	\$27,836.25
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SCOTT COUNTY PUBLIC SCHOOL HEAD START
FY 2016 SUPPLEMENTAL COST OF LIVING ADJUSTMENT (COLA) SALARY INCREASE
Budget Committee Meeting

Objective: To provide all staff with a cost-of-living adjustment (COLA).

The Budget Committee for Policy Council met on Thursday, May 19 at 9:15 a.m. for the purpose of reviewing the May 5, 2016 Letter of Funding Guidance which allocated \$22,269 for a Cost of Living Adjustment for all Head Start employees, to assist grantees in increasing staff salaries and fringe benefits and offsetting higher operating costs. The committee was comprised of Robert Turner, Policy Council Chair, Melissa Raby, Judy Calton, Fiscal Officer and Kathy Wilcox, Head Start Director.

The following is proposed in keeping with Program Instruction ACF-PI-HS-16-03. Our first priority is to maintain high quality services to children and families and to ensure health and safety.

FY2016 Cost of Living Adjustment (COLA) Salary Increase Proposal:

The committee recommends that all employees receive a 1.8% cost of living increase which would retro back to January 1, 2016. The total is \$13,956 for personnel and 8,313 for fringe for a total of \$22,269.00.

COLA funds of 1.8% will be used to increase staff salaries and will increase the hourly rate of pay and permanently increase the Head Start pay scale.

SCOTT COUNTY PUBLIC SCHOOL HEAD START

Breakdown for the Month of April 2016

Administrative Cost for April 2016 - \$13,312.14

Expenses for April 2016-\$109,869.10

In-kind for April 2016- \$45,024.53

**SCOTT COUNTY PUBLIC SCHOOL HEAD START
FINANCIAL MONITORING REPORT APRIL 16**

	YTD BUDGET	OTHER/HS	TOTAL	MONTHLY	PREVIOUS	EXPENSES	BUDGET
	ACTUAL	FUNDS	BUDGETED	EXPENSES	EXPENSES	TO DATE	BALANCE
SALARY	\$ 578,478.08		\$ 578,478.08	\$ 72,339.09	\$ 236,518.81	\$ 308,857.90	\$ 506,138.99
MENTAL HEALTH SERVICES	\$ 1,977.50		\$ 1,977.50	\$ 285.00	\$ 22.50	\$ 307.50	\$ 1,692.50
FRINGE	\$ 255,022.11		\$ 255,022.11	\$ 14,236.72	\$ 43,533.89	\$ 57,770.61	\$ 240,785.39
TRAINING	\$ 16,972.10		\$ 16,972.10	\$ 1,300.00	\$ 3,426.90	\$ 4,726.90	\$ 15,672.10
EDUCATIONAL TRAINING	\$ -	\$ 600.00	\$ 600.00	\$ 87.00	\$ -	\$ 87.00	\$ 513.00
HEALTH SERVICES	\$ 3,950.41		\$ 3,950.41		\$ 49.59	\$ 49.59	\$ 3,950.41
AUDIT FEE	\$ 3,000.00		\$ 3,000.00		\$ -	\$ -	\$ 3,000.00
MAINTENANCE & REPAIRS	\$ 10,885.60		\$ 10,885.60	\$ 332.58	\$ 1,757.40	\$ 2,089.98	\$ 10,553.02
COPIER CONTRACT SERVICES	\$ 8,324.79		\$ 8,324.79	\$ 1,519.14	\$ 2,190.21	\$ 3,709.35	\$ 6,805.65
UTILITIES	\$ 8,528.73		\$ 8,528.73	\$ 4,161.89	\$ 8,232.27	\$ 12,394.16	\$ 4,366.84
POSTAGE	\$ 956.86		\$ 956.86		\$ 43.14	\$ 43.14	\$ 956.86
TELEPHONE	\$ 8,653.87		\$ 8,653.87	\$ 1,205.99	\$ 2,407.13	\$ 3,613.12	\$ 7,447.88
RENT	\$ 8,800.00		\$ 8,800.00	\$ -	\$ 800.00	\$ 800.00	\$ 8,800.00
LOCAL TRAVEL	\$ 2,977.00		\$ 2,977.00	\$ 92.75	\$ 23.00	\$ 115.75	\$ 2,884.25
FIELD TRIPS	\$ 1,700.00		\$ 1,700.00	\$ 547.00	\$ -	\$ 547.00	\$ 1,153.00
OUT-OF-TOWN TRAVEL	\$ 5,761.00		\$ 5,761.00	\$ -	\$ -	\$ -	\$ 5,761.00
PARENT ACTIVITIES	\$ 3,212.00		\$ 3,212.00	\$ 775.00	\$ -	\$ 775.00	\$ 2,437.00
ACCOCIATION, DUES AND FEES,	\$ 2,000.00		\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00
OFFICES SUPPLIES	\$ 4,665.43		\$ 4,665.43	\$ 624.11	\$ 4,334.57	\$ 4,958.68	\$ 4,041.32
FOOD SERVICE	\$ 15,395.48		\$ 15,395.48	\$ 11,423.79	\$ 11,339.35	\$ 22,763.14	\$ 3,971.69
USDA REIMBURSEMENT			\$ -		\$ -	\$ -	\$ -
FOOD SERVICE SUPPLIES	\$ 1,796.40		\$ 1,796.40	\$ 707.08		\$ 707.08	\$ 1,089.32
MEDICAL AND DENTAL SUPPLIES	\$ 982.00		\$ 982.00		\$ -	\$ -	\$ 982.00
JANITORIAL SUPPLIES	\$ 2,088.93		\$ 2,088.93	\$ 39.80	\$ 911.07	\$ 950.87	\$ 2,049.13
VEHICLE & EQUIPMENT SUPPLIES	\$ -		\$ -		\$ -	\$ -	\$ -
EDUCATIONAL SUPPLIES	\$ 7,026.91		\$ 7,026.91	\$ 192.16	\$ 3,991.09	\$ 4,183.25	\$ 6,834.75
TRANSITION	\$ -		\$ -		\$ -	\$ -	\$ -
DISCRETIONARY FUNDS	\$ 3,297.96		\$ 3,297.96		\$ 2.04	\$ 2.04	\$ 3,297.96
HEALTH & WELLNESS	\$ 1,000.00		\$ 1,000.00		\$ -	\$ -	\$ 1,000.00
EQUIPMENT	\$ 200.86		\$ 200.86		\$ -	\$ -	\$ 200.86
CHILD LIABILITY INSURANCE	\$ 747.00		\$ 747.00		\$ -	\$ -	\$ 747.00
GRAND TOTAL	\$ 958,401.02	\$ 600.00	\$ 959,001.02	\$ 109,869.10	\$ 319,582.96	\$ 429,452.06	\$849,131.92

**ATTACHMENT TO MONTHLY FINANCIAL REPORT
FOR THE MONTH OF APRIL 2016**

PERSONNEL

Personnel category is for all Head Start Staff and Substitute Teacher Assistants. Administrative cost for the program includes the Director, Administrative Assistant/Fiscal Officer, Division of Federal Program and the Payroll Clerk, Receptionist/Data Secretary and Secretary. Administrative cost must not exceed 15% of our grant.

FRINGE BENEFITS

The fringe rate for salaried personnel is 41%. This includes Taxes, Retirement, Group Life, Health and Dental Insurance.

TRAVEL

Travel includes Out of Town Travel for Parents and Staff for State and Regional Head Start Association meetings.

EQUIPMENT

No equipment was purchased this month.

SUPPLIES

Supplies Category includes Office, Educational, Janitorial, Medical, and Dental.

OTHER

Other categories include Mental Health, Education Training, Health Services, Audit Fee, Maintenance & Repairs, Maintenance Service, Utilities, Postage, Telephone, Rent, Local Travel, Food Supplies, Food Service Supplies, Transition, Discretionary Funds, Health Examination and Vehicle & Equipment supplies.

TRAINING AND TECHNICAL ASSISTANCE expenses were \$1,300.00

Credit Card One thru Six expenses were \$3,026.28.

EXPENSES

Expenses for the month of April were \$109,869.10. This leaves a budget balance of \$849,131.92.

NON-FEDERAL IN-KIND

In-kind for the month of April 2016 was \$45,024.53. The balance of in-kind to be donated is \$148,733.58.

ADMINISTRATIVE COST

Administrative Cost for the month of April is 1% of our budget which includes the Head Start budget and Non-Federal In-kind. The Administrative Total for the Year is 4 %.

Expenses by Vendor Detail

April 2016

Type	Date	Num	Memo	Account
Bank of America-Platinum Plus				
Bill	04/13/2016	5474976500322562	THE STOCK POT	6002A · Food Service Supplies
Bill	04/13/2016	5474976500322562	TARGET	2820 · Education/Tuition Training
Bill	04/13/2016	5474976500322562	VA HEADSTART ASSOC	20-3800 · Training
Bill	04/13/2016	5474976500322562	VA HEADSTART ASSOC	20-3800 · Training
Bill	04/13/2016	5474976500322562	WALMART	6013 · Educational Supplies
Bill	04/13/2016	5474976500322562	WALMART	6001 · Office Supplies
Bill	04/13/2016	5474976500322562	DOLLAR GENERAL P.O. 4331	6013 · Educational Supplies
Bill	04/13/2016	5474976500322562	LOWES P.O. 4379	6013 · Educational Supplies
Bill	04/13/2016	5474976500322562	WALMART P.O. 4380	6013 · Educational Supplies
Bill	04/13/2016	5474976500322562	WALMART	6013 · Educational Supplies
Bill	04/13/2016	5474976500322562	AMAZON P.O. 4390	6013 · Educational Supplies
Bill	04/13/2016	5474976500322562	WALMART P.O. 4376	6013 · Educational Supplies
Bill	04/13/2016	5474976500322562	VA HEADSTART ASSOC P.O.4328	20-3800 · Training
Bill	04/13/2016	5474976500322562	VA HEADSTART ASSOC	20-3800 · Training
Bill	04/13/2016	5474976500322562	HANDS ON MUSEUM	5505 · Parent Activities
Bill	04/13/2016	5474976500322562	HANDS ON MUSEUM	5502 · Field Trips
Bill	04/13/2016	5474976500322562	HANDS ON MUSEUM	5502 · Field Trips
Bill	04/13/2016	5474976500322562	HOME DEPOT	3310 · Maintenance & Repair
Bill	04/13/2016	5474976500322562	GAS N GO GAS FOR WHITE VAN	5501 · Local Travel
Bill	04/13/2016	5474976500322562	SCHOLASTIC BOOK CLUB	6013 · Educational Supplies
Total Bank of America-Platinum Plus				
TOTAL				

Expenses by Vendor Detail

April 2016

Clr	Split	Debit	Credit	Original Amount	Balance
Bank of America-Platinum Plus					
	2001 · Accounts Payable	30.97		30.97	30.97
	2001 · Accounts Payable	87.00		87.00	117.97
	2001 · Accounts Payable	325.00		325.00	442.97
	2001 · Accounts Payable	325.00		325.00	767.97
	2001 · Accounts Payable	7.06		7.06	775.03
	2001 · Accounts Payable	46.21		46.21	821.24
	2001 · Accounts Payable	6.05		6.05	827.29
	2001 · Accounts Payable	49.81		49.81	877.10
	2001 · Accounts Payable	30.67		30.67	907.77
	2001 · Accounts Payable	11.32		11.32	919.09
	2001 · Accounts Payable	45.98		45.98	965.07
	2001 · Accounts Payable	48.80		48.80	1,013.87
	2001 · Accounts Payable	325.00		325.00	1,338.87
	2001 · Accounts Payable	325.00		325.00	1,663.87
	2001 · Accounts Payable	775.00		775.00	2,438.87
	2001 · Accounts Payable	522.00		522.00	2,960.87
	2001 · Accounts Payable	25.00		25.00	2,985.87
	2001 · Accounts Payable	10.91		10.91	2,996.78
	2001 · Accounts Payable	26.00		26.00	3,022.78
	2001 · Accounts Payable	3.50		3.50	3,026.28
Total Bank of America-Platinum Plus		3,026.28	0.00		3,026.28
TOTAL		3,026.28	0.00		3,026.28

ADMINISTRATIVE COST

COST	%	COST
100	100	100
90	90	90
80	80	80
70	70	70
60	60	60
50	50	50
40	40	40
30	30	30
20	20	20
10	10	10
0	0	0

				PERCENT				COST	%	COST
Admin Personnel	Salary &Fringe	\$	10,263.34	100	\$	10,263.34	Salary &Fringe	Office Space	\$	2,988.08
ott	Travel	\$	-	11	\$	-	Travel		47	\$ 1,404.40
office	Supplies	\$	624.11	30	\$	187.23	Supplies			
janitor	Supplies	\$	39.80	30	\$	11.94	Supplies			
audit	Other	\$	-	100	\$	-	Other			
main&rep	Other	\$	332.58	100	\$	332.58	Other			
maint.serv	Other	\$	1,519.14	30	\$	455.74	Other			
util.	Other	\$	333.22	11	\$	36.65	Other			
postage	Other	\$	-	30	\$	-	Other			
tele.	Other	\$	338.67	2	\$	67.73	Other			
rent	Other			47	\$	-	Other			
local trav	Other	\$	92.72	11	\$	10.20	Other			
assoc./due	Other	\$	-	30	\$	-	Other			
Health & Wellness	Other	\$	-	11	\$	-	Other			
Foodsupplies	Other	\$	707.08	30	\$	212.12	supplies			
Training	T&TA	\$	3,301.90	11	\$	330.19	T&TA			
TOTAL		\$	17,552.56		\$	11,907.74		TOTAL		\$ 1,404.40
\$ 13,312.14	TOTAL MONTH	\$	0.01							
\$ 60,862.45	TOTAL YEAR	\$	0.04							

SCOTT COUNTY PUBLIC SCHOOL HEAD START
IN-KIND REPORT
APRIL 2016

IN-KIND	BUDGET	RECORDED THIS MONTH	RECORDED PREVIOUSLY	RECORDED TO DATE	IN-KIND REMAINING
PARENTS AND VOLUNTEERS	\$ 127,708.00	\$ 16,788.17	\$ 37,954.75	\$ 54,742.92	\$ 72,965.08
SCHOOL DISTRICT	\$ 148,496.00	\$ 24,329.94	\$ 72,989.82	\$ 97,319.76	\$ 51,176.24
DONATIONS	\$ 38,183.00	\$ 3,906.42	\$ 9,684.32	\$ 13,590.74	\$ 24,592.26
TOTAL	\$ 314,387.00	\$ 45,024.53	\$ 120,628.89	\$ 165,653.42	\$ 148,733.58

The Math Readiness Course can be modified to meet the requirements for the Mathematics Capstone Course. By adding units to the current course including exciting real life activities we can meet the state requirements. MECC will work with the teachers to decide on the material that needs to be added to the course. This class would be ready to teach by fall.

Advantages of this revised course:

1. Seniors can use the course as a senior math course to meet the fourth math requirement.
2. The Mathematics Capstone Course would allow the student to earn an advanced diploma.

In order to enroll in this course the student must meet the following state requirements:

Mathematics Capstone Course

The College & Career Ready Mathematics Capstone Course (PDF) is designed for high school seniors who:

- have satisfactorily completed the required mathematics courses based on the Standards of Learning including Algebra, Functions, and Data Analysis or Algebra II;
- have earned at least two verified credits in mathematics; and
- are college intending, but may not be fully college ready. The course may also support students who meet the same academic requirements but plan to enter the work force (prepared for further work force training) directly after graduating from high school.

Taken from the Virginia Department of Education website

http://doe.virginia.gov/instruction/mathematics/capstone_course/index.shtml

Bullet Point 3 allows us to continue with the current course with the proposed modifications.

The students will continue to be given the test credits at MECC for the units completed at the high school. These test credits are valid for two years.



Bristol Virginia Public Schools
Kathy Hicks, S.A.M. Chairperson
220 Lee Street
Bristol, VA 24201-4198

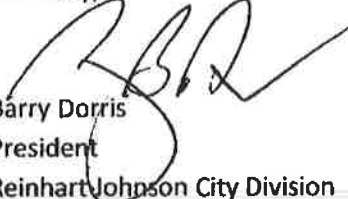
Dear Kathy,

I received your request to exercise the option of rolling over your current contract with the SAM Cooperative for August 2016 thru July 2017. We would be agreeable to your request in accordance to the terms and conditions allowed in the bid document. This offer is extended to all current members. I am confident I speak for all Reinhart personnel that it is a pleasure working with such an outstanding foodservice professional.

Thank you for the confidence you have entrusted in us to continue to service the SAM Cooperative. I trust you will forward this response to any individual in the group that may need written confirmation from our company to agree to the extension.

We look forward to another year of service to the SAM Cooperative.

Sincerely,



Barry Dorris
President
Reinhart Johnson City Division

Cc: Rick Floyd
Regional Sales Manager

RESOLUTION OF THE SCOTT COUNTY SCHOOL BOARD OF SCOTT COUNTY DECLARING ITS INTENTION TO REIMBURSE ITSELF FROM THE PROCEEDS OF ONE OR MORE GRANTS MADE BY THE COMMONWEALTH OF VIRGINIA FOR CERTAIN EXPENDITURES MADE AND/OR TO BE MADE IN CONNECTION WITH CERTAIN CAPITAL IMPROVEMENTS

WHEREAS, SCOTT COUNTY (the "Division") is a political subdivision organized and existing under the laws of the Commonwealth of Virginia; and

WHEREAS, the Division [has paid, beginning no earlier than JULY 1, 2016 and] will pay, on and after the date hereof, certain expenditures (the "Expenditures") in connection with the capital project (the "Project"), as more fully described in Appendix A attached hereto; and

WHEREAS, the SCOTT COUNTY SCHOOL BOARD of the Division (the "Board") has determined that the money [previously advanced no more than 60 days prior to the date hereof and] to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period and it is necessary to reimburse the Division for the Expenditures from the proceeds of one or more grants to be made by the Commonwealth of Virginia (the "Grants") from the proceeds of its tax exempt equipment notes (the "Notes").

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD AS FOLLOWS:

Section 1. The Board hereby declares the Division's intent to reimburse the Division with the proceeds of the Grants for the Expenditures with respect to the Project made on and after JULY 1, 2016, which date is no more than 60 days prior to] the date hereof. The Division reasonably expects on the date hereof that it will reimburse the Expenditures with the proceeds of the Grants.

Section 2. Each Expenditure [was and] will be of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of the Expenditure).

Section 3. The maximum cost of the Project is expected to be \$ 388,000.00 (Scott 084) and \$26,000 (Renaissance 429-Scott County)

Section 4. The Division will make a reimbursement allocation, which is a written allocation by the Division that evidences the Division's use of proceeds of the Grants to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Project is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The Division recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small issuers" (based on the year of issuance and not the year of expenditure) and expenditures for construction projects of at least 5 years.

Section 5. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this _____ day of _____, 201__

William "Bill" Quillen, Jr.
Chairman

Attested to:

K.C. Linkous
Clerk of the Board

DESCRIPTION OF PROJECT

Check the Applicable Box(es):

- ☒ (1) **Classroom Multimedia Network Computers** - requests in this category include only the cost of the new computer system itself (e.g., monitor, CPU, keyboard, mouse, operating system software). Additional software or peripherals such as printers or modems should not be included in this category.
- ☒ (2) **Internet-Ready Local Area Network (LAN) Capability** – requests in this category include costs related to networking, retrofitting, upgrading of school buildings, and operating software related to Internet-ready local area network capability (e.g., wiring, servers, power upgrade, etc.).
- ☒ (3) **Assure adequate high-speed, high-bandwidth capability** – requests in this category include costs related to networking, retrofitting, upgrading of school buildings, and operating software related to access the Internet (e.g., wiring, servers, power upgrade, etc.).
- ☒ (4) **Instructional Software** - requests in this category shall not exceed 1/13th of the amount spent on Classroom Multimedia Network Computers (see A1). Software purchased must have a useful life of at least one year and be included in the division's approved technology plan.
- ☒ (5) **Handheld Devices**- requests in this category include handheld multi-functional computing devices that support a broad range of applications and that are controlled by operating systems providing full multimedia support and mobile Internet.

Scott County Public Schools Out-Of-Season Guidelines

1. A coach must follow all dead periods set by the VHSL (Summer, Fall, Winter and Spring).
2. No full contact spring football practice, however, helmets and shoulder pads may be worn for the protection of our student athletes.
3. If a student-athlete is on a team that completes their first contest and quits the respective sport, then the student-athlete cannot join another sport until the sport they quit completes its season in entirety.
4. A student-athlete will not participate and a coach will not allow an athlete to participate in a sport (in-season) and leave that sport to participate in another sport (out-of-season) with the exception of weight-lifting. Weight lifting will be allowed with an agreement from the in-season coach.
5. All students participating in out of season practices must have a complete, current VHSL physical form on file with the school to participate.
6. All students participating in out of season practices must have a completed parent/athlete concussion awareness form on file with the school.
7. Scott County Public Schools will provide catastrophic insurance for out of season practice. This is not to be confused with medical/health insurance, which in accordance with the VHSL physical form, is to be either medical/accident insurance through the school, athletic participation insurance through the school, or insurance by family policy.
8. Only coaches having completed VHSL approval process are to supervise out of season practice activities.



VSBA

Virginia School Boards Association

Leadership • Advocacy • Support

VSBA Advocate for Education Award

The VSBA would like to invite your board to nominate a board member for the annual Advocate for Education Award, to be presented at the VSBA Annual Convention in November. The nominee must demonstrate significant and outstanding leadership, commitment, and contribution to public education that has had an impact on their region and the Commonwealth. Nominees must show involvement in local, state, and federal advocacy on behalf of their division, VSBA, and public education.

Each local school board may submit one name/nomination for consideration. The nomination must be the consensus of the school board.

Applications are due July 29th, 2016 and must include a narrative that outline the nominee's accomplishments and contributions in 1,000 words or less. The selection committee will review the applications and select the award winner(s). The award may be conferred upon one or more school board members.

Questions?

Contact Emily Webb, director of government relations, at 434-295-8722 or email emily@vsba.org.

Please provide a valid e-mail address when completing the entry form. This is how we will communicate with you about your entry.

All entries must be submitted via email.

All materials become the property of the Virginia School Boards Association and cannot be returned. The Virginia School Boards Association has the right to reprint/republish these materials at any time in any format and in any media. To be eligible, your school division must be a member of the Virginia School Boards Association.